



**COMMUNITY  
PUBLICATIONS**

P.O. BOX 48  
4815 TRIANGLE ST.  
McFARLAND, WI 53558  
Phone: 608/838-7972  
Fax: 608/838-6135

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone #: \_\_\_\_\_ FAX #: \_\_\_\_\_

E-Mail #: \_\_\_\_\_

Request for Quote:  Order:

Name of Piece: \_\_\_\_\_

Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Quantity: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Size: \_\_\_\_\_ x \_\_\_\_\_ Folds to: \_\_\_\_\_ x \_\_\_\_\_

Size: \_\_\_\_\_ x \_\_\_\_\_ Folds to: \_\_\_\_\_ x \_\_\_\_\_

Cover Stock: \_\_\_\_\_ # \_\_\_\_\_

Text Stock: \_\_\_\_\_ # \_\_\_\_\_

Text Stock: \_\_\_\_\_ # \_\_\_\_\_

Number Of Ink Colors On Each Side: Cover (Front) \_\_\_\_\_ (Back) \_\_\_\_\_

Text (Front) \_\_\_\_\_ (Back) \_\_\_\_\_

Black  4 color process  PMS # \_\_\_\_\_ Bleeds:  YES  NO

Varnish:  Overall Flood  Spot  Gloss  Matte (dull)

Coming In As:  Exact Re-Run  Film Furnished  PDF

Disk Furnished: Program \_\_\_\_\_ PC \_\_\_ MAC \_\_\_

Comp & Type  B & W Haftone Scans  # \_\_\_\_\_

Other Computer Work \_\_\_\_\_

Proofs:  No Proofs  Laser Copy  Digital Dylux  Digital Color Proof  PDF

Finishing:  Ship Flat  Folding \_\_\_\_\_  Score (# \_\_\_\_\_)

Perf  Die Cut \_\_\_\_\_

Saddle Stitch (# of stitches \_\_\_\_\_)  Perfect Bind  Glue

Bulk Packed  Shrink Wrap (in \_\_\_#s)

Drill (\_\_\_# of holes \_\_\_ size)  Pad (\_\_\_# per pad)

Other Operations: \_\_\_\_\_

Delivery Instructions: \_\_\_\_\_